

RECORDS INVENTORY - PROJECT - FORM B

2006 - MyBALIKpulau/Balik Pulau Cultural Mapping Project - Building Inventory PROJECT - Arts-ED Penang

Records Repository: Arts-ED, Penang

FILE CODE	FILE NAME	SUB-CATEGORY CODE	SUB-CATEGORY NAME	ITEM CODE	ITEM TITLE AND DESCRIPTION	AUTHOR/SOURCE	DATE	HARD COPY	SOFT COPY
AD	Administrative Documents	AD1	Proposal	AD1.1	<i>PROPOSAL FOR AAK - Balik Pulau Cultural Mapping Project MyBALIKpulau - Building inventory</i> (Printed copy of listed participated schools, duration, workspace, timeline and budget in the proposal)	Janet Pillai	Jan 2006	Y	-
				AD1.2	<i>PROJECT PROPOSAL: myBALIKpulau - Building inventory/ myBALIKpulau_Building inventory.doc</i> (Proposal of myBALIKpulau highlighting Balik Pulau Cultural Mapping Project - Building inventory, list of participated schools, duration, workspace, timeline and budget prepared in March 2006)	Janet Pillai	March 2006	-	Y
				AD1.3	<i>CADANGAN / USUL PROJEK MyBALIKpulau - Building inventory / Usul_myBALIKpulau.doc</i> (Project proposal for Building inventory in English & Malay)	Arts-ED	March 2006	Y	Y
		AD2	Official letters	AD2.1	<i>PROGRAM PENDIDIKAN SENI (ARTS-ED) USM-PECC Bil (15) dlm Pen. PP 6024/KK/008/3</i> (Approval from Penang Education Departmet, JPPP)	Jabatan Pelajaran Pulau Pinang	17/2/2006	Y	-
				AD2.2	<i>Kerjasama dalam Program Pendidikan Warisan Balik Pulau / Letter_to_farid_2.doc</i> (Letter to ADUN Pulau Betong (Farid) regarding to myBALIKpulau-Building inventory project)	Ho Sheau Fung, Penang Heritage Trust	11/9/2006	Y	Y
				AD2.3	<i>Kerjasama dalam Program Pendidikan Warisan Balik Pulau / Letter_Daerah_dan_tanah.doc</i> (Letter to Pegawai Daerah Balik Pulau regarding the use of venue in Dec 2006)	Ho Sheau Fung, Penang Heritage Trust	12/9/2006	Y	Y
				AD2.4	<i>Penglibatan murid-murid dalam program pendidikan warisan / letter_to_school.doc</i> (Invitation to school principals to register for myBALIKpulau-Building inventory project 2006)	Ho Sheau Fung, Penang Heritage Trust / Chen Yoke Pin	12/9/2006	Y	Y

		AD2.5	<i>Kerjasama dalam Program Pendidikan Warisan Balik Pulau</i> (Revised letter to Balik Pulau District Officer regarding the reuse of Old Building of District Office and Dewan Balora Mastika)	Ho Sheau Fung, Penang Heritage Trust	17/11/2006	Y	-
		AD2.6	<i>MyBALIKPulau 2006 - Program Pendidikan Warisan / letter_balikpulau_parent.doc</i> (Letter to parents regarding myBALIKpulau-Building inventory 2006 - Program Pendidikan Warisan)	Chen Yoke Pin	19/11/2006	-	Y
		AD2.7	<i>Kerjasama dalam Program Pendidikan Warisan Balik Pulau / penduduk.doc</i> (Letter to residents of Balik Pulau informing them of the Building inventory Project 2006)	Ho Sheau Fung, Penang Heritage Trust	21/11/2006	-	Y
		AD2.8	<i>Kerjasama dalam Program Pendidikan Warisan Balik Pulau - Perhatian: Perubahan Tarikh Untok Penggunaan Ruang / Letter__Daerah_dan_tanah_3[1].doc</i> (Revision to dates requested for the use of space)	Ho Sheau Fung, Penang Heritage Trust	23/11/2006	-	Y
		AD2.9	<i>Kerjasama dalam Program Pendidikan Warisan Balik Pulau / K.Komuniti.doc</i> (Request letter to Pn Nurianahar, Manager of the State Computer Center, for use of Community Center of Balik Pulau for the workshop)	Ho Sheau Fung, Penang Heritage Trust	21/11/2006	-	Y
		AD2.10	<i>MyBALIKpulau 2006 - Program Pendidikan Warisan - Lawatan Sambil Belajar di Kota Georgetown / letter_balikpulau_lawatan.doc</i> (Letter to parents/guardians regarding trip to Georgetown on 12 Dec 2006)	Chen Yoke Pin	14/12/2006	Y	Y
		AD2.11	<i>Penggunaan Perpustakaan untuk Program Pendidikan Warisan Balik Pulau / Library_Venue.doc</i> (Request to use the Public Library of Balik Pulau)	Chen Yoke Pin	14/12/2006	-	Y
AD3	Schedules	AD3.1	<i>Research_Phase_schedule.doc</i> (Daily schedule for the workshop with children)	Arts-ED	10/10/2006	-	Y
AD4	Participants	AD4.1	<i>myBALIKpulau - Program Pendidikan Warisan - Senarai nama pelajar yang berminat / sec_participant_list.doc</i> (Interested participant list in Building inventory project)	Arts-ED	19/11/2006	Y	Y

			AD4.2	<i>myBALIKpulau - Heritage Education Program - Participant Name List (1st batch) / students_list_profile.doc</i> (First batch of participant name list and details)	Arts-ED	1/12/2006	Y	Y	
			AD4.3	<i>myBALIKpulau Building inventory-Heritage Education Program - Participant Name List / students_contact_list.doc</i> (Distribution of the participants in doing research, photography, illustration and computers)	Arts-ED	11/9/2006	Y	Y	
			AD4.4	<i>Participants grouping / Grouping.doc</i> (Assignment of students to groups & locations)	Arts-ED	7/3/2006	-	Y	
	AD5	Project Team	-	-	-	-	-	-	
	AD6	Financial Records	AD6.1	<i>BUDGET PROPOSAL (MALAYSIA RINGGIT) - myBALIKpulau Building inventory project/Budget_BP_Phase 2_REV_110906.doc</i> (Budget proposal of Building inventory project)	Arts-ED	09/11/2006	Y	Y	
			AD6.2	<i>myBALIKpulau - Phase 2 updated 7 March 2007 / Financial_statement_BP2.xls</i> (Expenses on items spent in the project)	Arts-ED	03/07/2007	-	Y	
	AD7	Meeting Minutes	-	-	-	-	-	-	
	AD8	Reports	-	-	-	-	-	-	
	AD9	Evaluation	-	-	-	-	-	-	
	AD10	Others (Research list)	AD10.1	<i>Penyelidikan Balik Pulau 2005 & 2006 / Penyelidikan Balik Pulau 2005.doc</i> (List of Balik Pulau sites to be researched in 2005 & 2006)	Arts-ED	2006	-	Y	
S	Source Material for content	S1	Published articles/stories	-	-	-	-	-	
		S2	Published script	-	-	-	-	-	
		S3	Draft Script	-	-	-	-	-	
		S4	Others	-	-	-	-	-	
T	Training Materials	T1	Project Planning Framework	T1.1	<i>myBALIKpulau 2006 - rev 13 Sept 2006</i> (Workshop framework/timeline of myBALIKpulau-Building inventory)	Arts-ED	09/13/2006	Y	-

		T1.2	<i>myBALIKpulau 2006 - rev 22 Oct 2006</i> (Workshop framework/ timeline of myBALIKpulau-Building inventory)	Arts-ED	10/22/2006	Y	-	
		T1.3	<i>BP2006_timeline_framework.doc</i> (Workshop framework/timeline of myBALIKpulau-Building inventory dated 1 Nov 2006)	Arts-ED	1/11/2006	-	Y	
		T1.4	<i>timeline_framework.doc</i> (Workshop framework/timeline of myBALIKpulau-Building inventory)	Arts-ED	24/11/2006	-	Y	
		T1.5	<i>myBALIKpulau 2006 -</i> (Workshop framework/ timeline of myBALIKpulau-Building inventory) (Printed copy with dates & facilitator names)	Arts-ED	2006	Y	Y	
	T2	Curriculum/ Syllabus/ Lesson Plans	-	-	-	-	-	
	T3	Worksheet	T3.1 <i>Set of 4 worksheet templates:</i> - <i>myBALIKpulau_Trades</i> - <i>myBALIKpulau_Subject Matter</i> - <i>myBALIKpulau_Building</i> - <i>myBALIKpulau_Religious Building</i> (Jotform for the participants to fill up during their workshop)	Arts-ED	2006	Y	-	
	T4	Training Aids	-	-	-	-	-	
	T4	Others	-	-	-	-	-	
AM	Art Making Materials	AM1	Data Collected by Artists	AM1.1 <i>Folder: Notes_TourGuide</i> (Compilation of information about the various notable/historical sites in Balik Pulau)	Arts-ED	Dec 2006	-	Y
		AM2	Data collected by Participants	AM2.1 <i>Student notes:</i> - Nuruliyana Rahim - Nurhazwani bt Marzuki - Muhammadd Afiq bin Abd Ghani - Liew Ting Chuang	Arts-ED	Dec 2006	Y	-
				AM2.2 <i>myBALIKpulau_Trades</i> (notes on St George's School; handwritten photo essays)	Arts-ED	Dec 2006	Y	-

AM3	Draft of Work-in-progress (script, score, designs etc)	AM3.1	<i>Various sets of drafts/writeups on SMK St. George Balik Pulau by the participants</i>	Arts-ED	Dec 2006	Y	-
AM4	Showcase content	AM4.1	<i>myBALIKpulau Building inventory-Ch'ng Li Min:Sporty Hoe Trading (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM4.2	<i>myBALIKpulau Building inventory-Muhammad Afiq bin Abd. Ghani: Best Point Solution (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM4.3	<i>myBALIKpulau Building inventory-Thor Li Mei:Heng Guan Tukang Jahit (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM4.4	<i>myBALIKpulau Building inventory-Ch'ng Li Min:Pusat Fotostat Zhong Xing (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM4.5	<i>myBALIKpulau Building inventory-Ikhwan Ali bin Wazani: Pusat Photostat H.K. (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM4.6	<i>myBALIKpulau Building inventory-Nurul Fadhilah Binti Mustaffa:Rumah Kediaman (No. 8 Jalan Besar) (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM4.7	<i>myBALIKpulau Building inventory-Nurhazwani Bt Marzuki: Lah Guan Goldsmith (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM4.8	<i>myBALIKpulau Building inventory-Nuruliyana bt Rahim: Syarikat Pulau Radio (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-

				AM4.9	<i>myBALIKpulau Building inventory-Muhammad Afiq bin Abd. Ghani: Sin Choon Seng (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
				AM4.10	<i>myBALIKpulau Building inventory-Ikhwan Ali bin Wazani: Rumah Kediaman (122, MK6 Main Road) (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
				AM4.11	<i>myBALIKpulau Building inventory-Thor Li Mei: 4D Magnum (Physical copy is kept in Arts-ED repository, Penang)</i>	Arts-ED	Dec 2006	Y	-
		AM5	Directorial or Curatorial Framework	-	-	-	-	-	-
		AM6	Production inventory	-	-	-	-	-	-
		AM7	Others	-	-	-	-	-	-
PM	Promotional Materials	PM1	Program	-	-	-	-	-	-
		PM2	Poster	-	-	-	-	-	-
		PM3	Flier	-	-	-	-	-	-
		PM4	Advertisement	-	-	-	-	-	-
		PM5	Invitation	-	-	-	-	-	-
		PM6	Bookmark	-	-	-	-	-	-
		PM7	T-shirt	-	-	-	-	-	-
		PM8	Press Release	-	-	-	-	-	-
		PM9	Others	-	-	-	-	-	-

D	Documentation of Process & Products	D1	Video (process/ performance)	-	-	-	-	-	-
		D2	Multimedia (slideshow, powerpoint, website, blog)	D2.1	myBALIKpulau-2005-2006.pptx (presentation slides)	Arts-ED	3/11/2009	-	Y
		D3	Final Script or Catalogue	-	-	-	-	-	-
		D4	Photos	D4.1	Team building - facilitator/participants	-	-	-	-
				D4.2	Skill Training:	-	-	-	-
				D4.3	Fieldwork/ Art-Making Process:	-	-	-	-
				D4.4	Costumes and Makeup:	-	-	-	-
				D4.5	Music:	-	-	-	-
				D4.6	Set and props:	-	-	-	-
				D4.7	Rehearsal:	-	-	-	-
				D4.8	Showcase: Photos of Phase 2 showcase content	Arts-ED	Dec 2006	-	Y
D4.9	Final Event/Output:			-	-	-	-		
D4.10	Publicity/ Group Photos:			-	-	-	-		

				D4.11	Negatives:	-	-	-	-
		D5	Others	D5.1	<i>SS-Building Inventory.mp4</i> (Building Inventory: Images of Final Output)	Arts-ED	July 2017	-	Y
R	Previews/Reviews	R1	Newspaper articles	-	-	-	-	-	-
		R2	Magazine Articles	-	-	-	-	-	-
		R3	On-line articles	-	-	-	-	-	-
		R4	Others	-	-	-	-	-	-
P	Published Products	P1	CD	-	-	-	-	-	-
		P2	Script	-	-	-	-	-	-
		P3	Website	-	-	-	-	-	-
		P4	Newspaper	-	-	-	-	-	-
		P5	Conference Proceedings	-	-	-	-	-	-
		P6	Journal	-	-	-	-	-	-
		P7	Maps	-	-	-	-	-	-
		P8	Calendar	-	-	-	-	-	-
		P9	Postcard	-	-	-	-	-	-
		P10	Others	-	-	-	-	-	-